

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, JANUARY 22, 2020, AT 9:30 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:34 a.m., the following Elected Officials were present: Commissioner Ortega was absent.**

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Sara Allen Colando</b>	<b>Commissioner Pct. 2</b>
<b>Mike “ Coach” Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Julie Morton</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation and Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**2. Minutes / additions / corrections / approval**

Judge Cano tabled the Minutes of January 8, 2020 for the next Commissioners Court Meeting.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment.

**4. Recognitions & Announcements / Recognize Big Bend Livestock Show Association, 4-H, F.F.A., & Texas Agri-Life Extension Services for show held on January 9-11, 2020**

Becky McCutchen, AISD Superintendent, recognized the Big Bend Livestock Show Association, 4-H, F.F.A., & Texas Agri-Life Extension Services for the show held on January 9-11, 2020. She said this was the 76<sup>th</sup> Annual and is preparing for next year the 77<sup>th</sup> Annual. Judge Cano announced that Texas County & District Retirement System (TCDRS) will be at the courthouse to meet at 11:00 a.m. or the employees can make an appointment to meet with them personally after lunch starting at 1 p.m.

**5. Brewster County Sheriff's Office**

**A. Border Security Grant / Approve application and resolution for grant #3564303 / Discussion and appropriate action**

Julie Morton, County Treasurer, requested approval to reapply for the Border Security Grant. She said the grant is for \$40,000, which will help with one deputy's salary and benefits. Commissioner Esparza moved to approve the application and resolution for the Border Security Grant for the Brewster County Sheriff's Office. Commissioner Pallanez seconded the motion; motion passed unanimously.

**B. Update from Sheriff Dodson on MTS Montgomery Technology System LLC Intercom system for the Brewster County Jail, previously discussed on Dec 11, 2019 / Discussion and appropriate action**

Sheriff Dodson gave an update on MTS Montgomery Technology System LLC Intercom system for the Brewster County Jail, previously discussed on December 11, 2019.

**6. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Causey gave a brief update on the Road & Bridge Department. He presented a permit application for Big Bend Telephone to bore fiberoptic cables under South County Rd. and Libolt Ln. Commissioner Esparza moved to approve the application as presented. Commissioner Colando seconded the motion; motion passed unanimously.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

No action.

**7. Community Facilities Report**

**A. General Report**

Judge Cano gave a brief update on the Community Facilities on behalf of Johnny Valencia.

**B. Discussion and appropriate action for general work of Community Facilities to go forward**

No action.

**8. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

<b>Combined Statement of Revenues &amp; Expenses</b>	<b>Payroll Reports</b>
<b>Check Register</b>	<b>Receipt File Listings</b>
<b>Personnel/Overtime Reports</b>	<b>Cash Reports</b>
<b>Other Financial Report as Requested by Commissioners</b>	<b>Grants Reports</b>

Treasurer Morton presented the monthly reports for November 2019. Commissioner Pallanez moved to approve the monthly reports as presented by the Treasurer. Commissioner Esparza seconded the motion; motion passed unanimously.

**B. Approve Language Access Plan (LAP) for Brewster County as required from USDA Rural Development / Discussion and appropriate action**

Treasurer Morton requested approval of the Language Access Plan for Brewster County. Commissioner Esparza moved to approve Language Access Plan (LAP) for Brewster County as required from USDA Rural Development. Commissioner Colando seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

Treasurer Morton said she is working on the W2's to issue them out on Friday, January 24, 2020.

**9. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Esparza moved to approve as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Budget Amendments**

**Line Item Transfers**

Commissioner Pallanez moved to approve the Budget Amendment as presented.  
Commissioner Esparza seconded the motion; motion passed unanimously.  
Commissioner Pallanez moved to approve the Line Item Transfer as presented.  
Commissioner Esparza seconded the motion; motion passed unanimously.

**C. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

No action.

**10. Officials' Monthly Reports**

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Commissioner Esparza read the Officials' Monthly Reports into record. Commissioner Pallanez moved to approve as read. Commissioner Colando seconded the motion; motion passed unanimously.

**11. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Stephanie Elmore gave an update on the Emergency Management Department. She also recommended to reinstate the burn ban countywide. Commissioner Esparza moved to approve the burn ban to continue to be in effect for the next forty five days. Commissioner Pallanez seconded the motion; motion passed unanimously.

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**12. Far West Texas Regional Public Defenders Office / 2020 Interlocal Agreement between Culberson County and Brewster County / Discussion and appropriate action**

Paul Chambers, Far West Texas Regional Public Defenders Office, discussed the 2020 Interlocal Agreement between Culberson County and Brewster County. Commissioner Esparza moved to approve the 2020 Interlocal Agreement between Culberson County and Brewster County for the Far West Texas Regional Public Defenders Office. Commissioner Pallanez seconded the motion; motion passed unanimously.

**13. 83<sup>rd</sup> District Attorney's Office / Approve Application & Resolution for FY 2020-2021 Grant Number 3503703 Criminal Justice Division Program for the Crime Victims Coordinator / Discussion and appropriate action**

Chris Rodriguez from 83<sup>rd</sup> District Attorney's Office requested approval of Application and Resolution for FY 2020-2021 Grant number 3503703 Criminal Justice Division Program for the Crime Victims Coordinator. Commissioner Esparza moved to approve Application and Resolution for FY 2020-2021 Grant Number 3503703 Criminal Justice Division Program for the Crime Victims Coordinator. Commissioner Pallanez seconded the motion; motion passed unanimously. Judge Cano read the Resolution into record.

**14. Elections Administrator / Notice of the Primary Election on March 3, 2020 / Discussion and appropriate action**

Lora Nussbaum, Elections Administrator, requested approval for the Notice of the Primary Election on March 3, 2020. Commissioner Esparza moved to approve the Notice of the Primary Election on March 3, 2020. Commissioner Colando seconded the motion; motion passed unanimously.

**15. Salary Grievance Committee / Select 2020 Citizen Members of Committee / Discussion and appropriate action**

Berta Rios-Martinez, County Clerk, presented the list for the Salary Grievance Committee. Judge Cano randomly selected the following individuals: Lisa Marie Griffith, Timothy Quintin Lafever and Kathy Kay Wisdom. Berta Rios-Martinez said she will send them a letter and if they decline she will bring it to court and reselect other members.

**16. Schedule next Regular Commissioners Court Meeting on February 12, 2020 at 9:30 A.M.**

Judge Cano said the next Regular Commissioners Court Meeting will be February 12, 2020 at 9:30 a.m. He also reiterated that there will be a Special Meeting in Study Butte at the Pattillo Center on January 29, 2020 at 10:00 a.m.

**17. Adjourn**

Commissioner Esparza moved to adjourn. Commissioner Colando seconded the motion; motion passed unanimously. Meeting was adjourned at 11:07 A.M.

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Eleazar B. Cano, County Judge

ATTEST:

Berta Rios-Martinez  
Berta Rios-Martinez, County Clerk